

SECTION 3: Bylaws

A. Governance

The Sheep River Library Board will establish governance policies to provide quality service to its community and to provide a framework for the day-to-day operations of the Library based on sound professional, legal and management principles. The Board will establish and be accountable for its Vision, Mission and Goals and will create and regularly review the organizational framework, self-governance and operations policies.

B. Library Operations

The Sheep River Library Board shall ensure that the Library is the centre of life-long learning. The Library will strive to provide access to balanced and relevant collections making knowledge, information and entertainment available to patrons through appropriate media and current technologies as well as traditional materials.

C. Personnel

The Sheep River Library Board shall enlist a team of individuals with clear job descriptions, responsibilities, and expected outcomes that will contribute to excellent library services.

- i. A library staff that shall be able to adapt and innovate in response to a changing social, technological and economic environment. The staff will review materials and create multifaceted collections.

The staff will include personnel with expertise in reading, information research, literacy, technology, teaching, and program coordination.

- ii. A Board that is committed to fiduciary, governance and advocacy roles.

- iii. A group of volunteers who shall support the collections management goals, assist with projects and programs, and provide expertise in fundraising and facility maintenance.

D. Finance

The Sheep River Library Board shall assume meticulous responsibility for the fiduciary management of funds while upholding all financial agreements and reporting requirements to federal, provincial and municipal funders as well as to the Marigold Library System and any additional benefactors while retaining our charitable status.

The Board shall provide and abide by an annual financial plan to determine how the financial resources of the Library will be used to achieve the Library's Vision, Mission and Goals in the most effective and efficient manner.

E. Programs

The Sheep River Library Board shall ensure that relevant educational services, events, activities, and programs will be provided as they relate to the list of eighteen service responses established by the Provincial Library Services Department.

F. Advocacy

The Sheep River Library Board shall have clear policies which direct its role of communications and marketing including:

- i. developing and nurturing relationships with elected municipal officials and other community leaders
- ii. communicating Library goals, activities and direction within the communities
- iii. advocating for the Library within the local, regional and provincial governments
- iv. working in partnership with the communities to secure support for special projects and enhanced services
- v. collaborating with other Libraries and Library Systems and acting as part of an integrated network in the region and province
- vi. participating in issues that affect the Library community on a regional, provincial or national level including lobbying and keeping abreast of applicable legislation

G. Technology

The Sheep River Library Board shall develop and adopt a technology resource plan that fulfils specific needs and service principles.

Board Approved: February 7, 2013